

## IQAC Meeting held on 11<sup>th</sup> August 2020 and Minutes of Meeting

### (IQAC): 2020-21

**1.1 Opening Remarks by Dr.Surekha Khokhar, Principal C.R.College of Education, Rohtak.** All the staff members and the distinguished guests and members of IQAC were warmly welcomed.

**1.2 Reframing of IQAC :** After the retirement of Dr.Seema Sirohi, Associate Professor working on the post of Teaching of Home Science and also coordinator of IQAC it was decided to reframe the IQAC committee. Dr.Indu Bala (Associate Professor) in Teaching of English was allocated the duties of IQAC and reframed as under:

|    |                                 |                     |                                       |
|----|---------------------------------|---------------------|---------------------------------------|
| 1  | Chairperson                     | Dr. Surekha Khokhar | Principal                             |
| 2  | Coordinator                     | Dr. Indu Bala       | Associate Professor                   |
| 3  | Member from Management          | Administrator       | Jat Education Society (Regd.), Rohtak |
| 4  | Assistant Coordinator           | Dr.Ranju Malik      | Associate Professor                   |
| 5. | Members                         | Dr. Sunita Arya     | Associate Professor                   |
|    |                                 | Dr. Manju Hooda     | Assistant Professor                   |
|    |                                 | Dr. Renu Bala       | Assistant Professor                   |
|    |                                 | Dr.Ajay             | Assistant Professor                   |
|    |                                 | Mrs.Savita          | Assistant Professor                   |
|    |                                 | Dr.Poonam           | Assistant Professor                   |
|    |                                 | Dr.Renu Maan        | Assistant Professor                   |
| 6. | Members Administrative Officers | Mr.Navneet Ahlawat  | OSD,Jat Education Society,Rohtak      |
| 7. | Finance In Charge               | Dr. Indu Bala       | Bursar                                |
| 8. | Finance Assistant               | Mrs.Manisha         | Head Clerk                            |
| 9. | Members from Local              | Dr.K.S.Sangwan      | Retd.Professor(Dept. of               |

*Indu*

*Khokhar*

|         |               |                          |
|---------|---------------|--------------------------|
| Society |               | Sociology) M.D.U,Rohtak. |
|         | Dr.M.S.Chahar | Principal (Retd.)        |

**1.3 Discussion on Admissions and framing of Admission Committee:** The decision was taken to make two separate committees for B.Ed and M.Ed Course and further the B.Ed course also two separate committees were made. The convener of Arts&Commerce Admission Committee and Science Admission Committee were finalized and members of both were assigned the duties.(Annexure A-3).

**1.4 Framing of Online Class Committee:** Looking up on all the complexities and consequences of Covid-19 Dr.Surekha Khokhar along with members decided to frame a online class committee.It was framed as under:

**Convener:** Dr.Manju Gehlawat

**Members:** Dr.Sunita Arya

Dr.Indu Bala

Dr.Ranju Malik

Dr.Renu Bala

Dr.Ajay

Dr.Renu Maan

Ms.Savita

Dr.Poonam Deshwal

**1.5 Decision of Teaching Practice:** Schools for teaching practice for B.Ed 2<sup>nd</sup> Year students were decided and a permission letter to D.E.O was despatched

**1.6 Academic Calendar Preparation:** Academic Affairs Committee was instructed to prepare an academic calendar keeping all the guidelines of Maharishi Dayanand University,Rohtak

The meeting was ended with gratitude and thanks to all Honourable Members and Greetings of New Academic Session (2020-2021) were offered and everyone extended a hand in polite greetings.

IQAC In Charge



Dr.Indu Bala  
Associate Professor



Principal

Dr.Surekha Khokhar  
Chairperson IQAC Cell