



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>C.R. College of Education, Rohtak</b>
• Name of the Head of the institution	<b>Dr. Surekha Khokhar</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>01262-27603</b>
• Mobile No:	<b>9315864669</b>
• Registered e-mail	<b>crcoe2008@yahoo.com</b>
• Alternate e-mail	<b>surekhakhokhar1962@gmail.com</b>
• Address	<b>C.R. College of Education, Delhi Road, Rohtak</b>
• City/Town	<b>Rohtak</b>
• State/UT	<b>Haryana</b>
• Pin Code	<b>124001</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Mahrishi Dayanand University, Rohtak				
• Name of the IQAC Coordinator	Dr. Indu Bala / Dr. Ranju Malik				
• Phone No.	01262-274603				
• Alternate phone No.	9050385227				
• Mobile	9416167467				
• IQAC e-mail address	crcoe2008@yahoo.com				
• Alternate e-mail address	crcoe2008@yahoo.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.crcoe.rtk.org">www.crcoe.rtk.org</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">Yes</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.75	2004	08/01/2004	07/01/2009
Cycle 2	A	3.10	2014	21/02/2014	20/02/2019
<b>6.Date of Establishment of IQAC</b>	01/01/2004				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>At the start of the academic session 2021-2022 an academic calendar was prepared for the smooth functioning of academic and non-academic curricular and co-curricular activities. The students were introduced Google Class Rooms. The G-Suit platform for teaching and Assessment's was adopted. The B.Ed. and M.Ed. students orientation was done at the start of the session and needs of learners were assessed for further plan of action.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<p>Academic Calendar, Regularization of offline &amp; on-line classes, Quality check of Learning outcomes, orientation of NEP, Preparation of college committee IInd for smooth functioning coordination with DIET, Scerts Schools etc.</p>	<p>Nil</p>	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	14/12/2022

**15. Multidisciplinary / interdisciplinary**

With the recently announced National Education Policy 2020, India has taken a giant leap forward in its journey of modernizing its education system. So with this approach to learning the college has taken initiatives to make multidisciplinary education as a vital part of knowledge and prepare the prospective teachers for rapidly changing competent world. Orientation of teachers to NEP 2020 done to make it as a part of mainstream curriculum. The initiative were take by organising workshops and FDC's in collabration with SCERT, DIET & School Teachers. The focus was on improving the quilty of instruction and engaging the students with understanding interdisciplinary and multydisciplinery education system. The focus created on how different disciplines can intrect and overlap with each other to creat a comprehensive understanding of the subject.. Field study and comunity work in M.Ed. curriculm helps in exploring new learning environment among the prospective teachers.

**16. Academic bank of credits (ABC):****17. Skill development:**

The institutions focuses on development of Pedagogical skills soft skills and hard skills, technological skills and pedatechnological skills. Interpersonal and Intrapersonal skills are enhanced for improving the personality of prospective teachers. Life skill development is also an integral part of the institution and under varius clubs activities are orginized.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Integration of indian knowledge system in the institution evolves out of experience, objeservation and experimentation. The practice teaching of prospective teachers in the schools can be seen as a combination of Arts, Science, Social Sciences, Languages and Sports. The diverse curricullum of B.Ed. & M.Ed. (two year programe)

encourage the students in teaching in various Indian languages by using offline and online.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome bases education of the institution focuses in :-

Students skills inhansment

Organization of curriculum along with aditional curriculum

Framing of objectives in pedagogy subjects

Feed back to analise course outcome

Provide global oportunities

Evaluation and assesments is outcome based

### 20.Distance education/online education:

Online education is provided to prospective teachers by engaging them in Google Cass-Room, G-Suit platform, Google-Meet, Whatsapp group

## Extended Profile

### 1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

### 2.Student

2.1	225
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	82
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		100
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		10
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		25
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		10
Total number of Classrooms and Seminar halls		
4.2		2440956
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		50
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies, . Our faculty members have worked on the Board of Studies and their sub-committees i.e. Academic council , substantially contributed to the curriculum development. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism: Concerned committees prepared Academic calendar, Time- Table Committee , orientation programme of all courses i.e. B.Ed . 1st & 2nd year , M.Ed. 1st Sem to 4th sem.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Academic calendar:**

- The college follows the Academic calendar issued by the University and Commissionerate of Collegiate Education (CCE)and executes it rigorously.
- The Principal conducts the meetings to distribute workload, allot subjects, plan the activities of the Faculty and to review the completed syllabus.
- The Principal monitors the effective implementation of the Calendar through formal meetings with necessary informal discussions with faculty members.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

B. Any 3 of the above

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded



**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college remains affiliated to Maharshi Dayanand University Rohtak . The syllabus is framed by the University Board of Studies and revised from time to time. The academic calendar is provided by the University outlining the important stages in the curriculum transaction for both B.Ed. and M.Ed. Programmes. The curriculum strictly follows NCTE guidelines. C.R. College of Education , Rohtak The curriculum for both B.Ed. and M.Ed. are transacted through regular classes, seminars, group learning activities, and assignments. Orientation course is conducted to the newly-inducted students. Technology is incorporated into classroom teaching at most all possible time. Practicum components are well taken care of. B.Ed. students go for Practice Teaching for 16 weeks in Government and Private schools. M.Ed. students have research component as a compulsory part in the curriculum. Cultural events and competitions in co- curricular and extra-curricular activities are conducted and prizes are distributed to the students. They are also encouraged to participate in competitions conducted by other institutions. They are also encouraged to participate in sports events conducted inside the campus and the outside the college. They also participate in Uni. level sports events. Seminars and symposia are conducted for the students. On the recommendation of the Principal all staff members add some Topics in their respective subjects , which are not included in syllabus prescribed by uni. , but must be taught to B.Ed. Students .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

200

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

150

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

82

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Besides the implementation of the curriculum and additional curriculum the institution organises orientation program, invited talks career guidance and introduce ICT for the starters and advance learners. A committee list is prepared and various programmes are chalked out under various committee and clubs.
- Provision of computer education, internet facilities and usage of various ICT tools for the faculty and the students.
- Provision of Smart classrooms
- Effective use of ICT in teaching learning process by teacher educators and in school teaching practice by prospective teachers:
- Effective use of on line & off line resources by teacher educators and prospective teachers.
- Organized ICT related workshops.

File Description	Documents
Link for additional Information	<a href="https://www.crcoertk.org/computer-lab.php?A2">https://www.crcoertk.org/computer-lab.php?A2</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
225	10

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

#### Academic and Training

- Prepare academic calendar in the beginning of the year.
- Teacher educator prepares plan for whole year/semester and follows them.
- Provide academic excellence experiences to prospective teachers through individualized and cooperative learning at reflective level.
- Provision of reflective level of teaching and learning environment through suitable method like project, seminar and group discussion etc.
- Provide experiential learning through micro teaching and school practice teaching.
- Provision for research oriented environment through enriched library with reference books, encyclopedia, surveys and internet in library and all resource centers.
- ICT enabled classrooms, labs and library with CDs, DVDs, reference books, encyclopedias, international journal in which student learn and are made capable to phase global demand in teaching and learning.
- Some selected PowerPoint presentations are uploaded on YouTube for availability of instructional material at global platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.crcoertk.org/academic-calendar.php?A4">https://www.crcoertk.org/academic-calendar.php?A4</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, ICT for all students is incorporated in the curriculum planning in the following way:

- In B.Ed. course a unit of Computer Applications in paper V (Education and Communication Technology) is introduced that is compulsory for all students.
- ICT enabled practical is compulsory for B.Ed students.
- Students use ICT in their preparation of notes, assignments, lesson planning, self evaluation and carrier counseling etc.
- Students use ICT during teaching practice.
- Students of M.Ed. make use of ICT for writing their research

reports. They use various software like MS-Word, PowerPoint, SPSS and internet.

- Workshops on Computer Education are also conducted by IQAC for students as well as faculty.
- The college has a well equipped ICT Resource Centre.
- Institution has Smart Classrooms.
- All teacher educators uses ICT in teaching learning process.
- Laptop is issued to every teacher educator to prepare instructional material.
- Learning audio-video and recorded lecture of teacher educators and eminent personalities are available in CDs and computers. All these audio-video CDs also available in library.
- Internet connection is available in all Resource Rooms, Smart classrooms, Seminar room, Library, offices and staff room.
- LAN connectivity is available.
- Use of modern audio-visual teaching aids such as Laptop, LCD projector, tablet monitors, Document Camera, Over Head Projectors, CDs and new storage devices ensure that the curriculum includes and integrates ICT to make students competent to the ICT enabled schools environment.
- Accessibility to e-Journal and e-newsletters.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.crcoertk.org/computer-lab.php?A2">https://www.crcoertk.org/computer-lab.php?A2</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
10	
<b>File Description</b>	<b>Documents</b>
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
09	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
10	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has effective evaluation mechanism for the continuous assessment of students. The evaluation takes place right from the classroom. The student participation in classroom interactions, discussion and debates is regularly evaluated by each subject teacher. Periodical subject assignments are evaluated by the teacher and feedback is given to the students. The class seminars and presentations enable the teacher to measure the students' understanding and retention of subject knowledge. Individual subject teachers also conduct class test to evaluate their students. Students, who have not fared well in these evaluation measures, are assisted to cope up with the rest of the class through remedial classes, mentoring, peer teaching and other methods. Question Bank of University question papers are maintained in the library.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Staff and Student Redressal/Grievance Committee:- 2021-2022**

1. Dr. Surekha Khokhar, Principal (Chairperson)
2. Dr. Sunita Arya, Convenor
3. Dr. Renu Bala

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, Teachers and Students are meet available of the course scheme and outcome of the course scheme. Orientation schedule is planned



Administered and feed back is taken. IQAC cell looks after the stated programme. The feedback and suggestions are shared with respective staff members and outcome is reviewed periodically. Appropriate measures like introduction of training courses, soft skills have been introduced based on the feedback for sustainable improvement. Suggestions are forwarded to the university for necessary action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Planning of course outcomes of B.Ed. & M.Ed. Programme is done taking in to account theory, practical assignment presentations and also academic work is regularly monitored. Academic calendar is prepared and curriculum planning is designed by every teacher individually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

115

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Student Satisfaction Survey: B.Ed. College Experience Section 1: General Information Name: College Name: Year of Study: Email \(optional\): Section 2: Academic Experience How satisfied are you with th](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,**

**community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

95

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities,**

**industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College always takes positive measures and initiatives to make the teaching-learning environment more effective and efficient by providing adequate academic infrastructure. The College provides proper facilities for theoretical as well as practical classes. The College encompasses a well-maintained campus spread over 11 acres of serene green land. The existing infrastructural facilities are utilized for both conducting theory and practical classes. The detail of facilities is given as under: Classrooms: The College has sufficient number of well furnished, well ventilated, spacious 21 classrooms for conducting theory and practical classes to cater the needs of students. Laboratories: All laboratories (Physical Education, Psychology, Language, and Computer-cum-Language lab) are well equipped and well maintained for carrying out curriculum-oriented practical classes. All the laboratories are established as per UGC/ Affiliating University & Haryana Govt. norms. Practicals are conducted for the duration of three periods for each batch. Batches are made for the group of 15 to 20 students, one batch consists 20 students for first year and one batch consists of 15 students for second year as per the direction of Higher Education Department of Haryana. Technology Enabled Teaching and Learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports Facilities:** As an Assistant Professor of Physical Education and various sports activities are conducted by the sports board consisting of senior faculty members head the sports department of the College. The College has a vast playground with four hundred metre tracks for athletics and to cater the needs of various outdoor games. The outdoor games include athletics, Volleyball, Kabaddi, Hockey and Kho-Kho. The indoor games include Table Tennis, Badminton, Chess, Carom, Wrestling, Wushu and Yoga. The College organizes Annual Athletic Meet. The College organizes as well as participates in various sports activities ranging from College level .

**Cultural facilities:**

As far as cultural activities are concerned the College has earned a reputation in the region. At the beginning of the session, talent search/hunt programme is organized by the College to bring out the hidden talent of the students, through different activities like General Songs, Solo Dance, Folk Dance, Rituals, Painting, Slogan Writing, Mime, Rangoli, Haryanvi Skit, Mono-Acting etc. The College hires the services of professionals to train the students in the events like Skit, Folk Song, Rituals, etc. The outcome of the excellent sports and cultural activities is witnessed by the students by winning many awards/prizes at various level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

04

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

library. About the Software: Software for University Libraries (SOUL) is a state-of-the-art Integrated Library Management Software designed and developed by the INFLIBNET Centre based on requirements of College and University libraries. It is a user-friendly software developed to work under client-server environment. The library of College is automated using ILMS. The soul software version 2.0 is being used in College. The software has been designed to automate all housekeeping operations in library like issuing of books, return of books and generation of fines implemented after delay in return of books. Name of ILMS software : SOUL software (software for



university library) Nature of automation (fully or partially) partial Version 2.0 Year of Automation 2017 Library attracts students to read and develop the habit of reading and learning. It increases their thirst for reading and enlarges knowledge. The College has a good library augmented with wide range of rare books, manuscript, general books, dictionaries, encyclopaedia, Upanishads, Vedas, fiction, non-fiction competitive books etc., which plays a vital role in promoting and encouraging the process of learning and gaining knowledge. The College library is catalogued by the trained staff. The books are catalogued for easy access to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

23525

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10 70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The globe has seen a paradigm change in technological growth in all sectors of life in the twenty-first century. Similarly, higher education institutions have embraced cutting-edge technology to improve the teaching-learning process. In addition to standard teaching learning tools such as black board, white boards and chalk, has smart interactive boards. The College has one computer lab with updated configuration. This lab is monitored by Coputer Instructor and assisted by a well qualified Lab Attendant. All the computers in the computer labs are connected through LAN. A lab attendant has been assigned to maintain the lab infrastructure. The maintenance work of computers (hardware and software) is done by the local vendor. The College web portal is monitored and updated with day-to-day activities by the faculty of Computer Science. The College has 50 MBPS internet bandwidth through lease line as well as Wi-Fi. The College makes consistent efforts to improve IT infrastructure and facilities as per the requirement. The College has a plan to install digital display board and central announcement system in the campus. The College provides free Wi-Fi facilities to the students as well as to the faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Physical Facilities:** The College has adequate physical facilities including laboratories, classrooms, computers, washrooms, office for various committee incharges, drinking water facility (with RO and water cooler), playgrounds, multipurpose hall, smart classrooms, inverter and generator set etc. are available for all round development of students

**Departmental Laboratories:** The College has well maintained departmental laboratories. Under the supervision of head of the concerned department, lab attendants (as per the availability) maintain the efficiency of the College laboratories and accessories. The concerned head also purchases equipment to improve the lab by using Lab augmentation grant, which is provided by government every year.

**Academic Facilities:** The College has devised a system of optimal utilization of academic infrastructure. To improve the quality of teaching and learning process the College has also ordered for two Smart Class Room's equipment, hopefully it will deliver and install within two months. The College receives an annual grant from the state government to update and upgrade the library with the passage of time. Furthermore, the College collects a library fee from students at the time of admission in accordance with state government regulations. The grant/library fund is used to buy books, newspapers, magazines, furniture, computer systems, and other items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

07

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student members are nominated and elected for various clubs and committees. The nominated members participate in the meetings of IQAC NSS, Institutional Management Committee Meeting and various other meetings of all the committees. Their participation is encouraged so that there is transparency and students are also aware of the working of the committees. By keeping the democratic pattern, nominations are invited and through voting the representatives are elected. Clubs and committees under their umbrella organize various activities and work in tandem when it comes to organizing major events. Programs of national importance, seminars, workshops all are organized by different clubs and committees all through the year and the students are entrusted with the responsibility of carrying out the activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

00



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association acts as an effective support system to any Institute. They are the edifice of any institution and on them rests the laurels. They are an institution's most loyal supporters. Our Alumni helps in the smooth functioning of the institute in every way. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. CRCOE alumni are currently working at various positions across the state and proving their mettle in all spheres of teaching and administration. The Alumni Association Contribution through various means:- 1. Book Donation: Contribution by donating Books. 2. Alumni Interaction: They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & issues & trends in education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1: The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

A. VISION: To provide intellectual and moral leadership by igniting the mind of student teachers to realize their potential and make positive contribution leading to prosperity of education, society and nation at large.

B. MISSION: To provide educational opportunities to release the inherent capabilities of all student teachers to make them professionally competent, morally maturely, socially sensitive, cooperative, I enabled, research oriented and globally awakened in a dynamic environment.

C. VALUES:

1. Academic and Professional Excellence
2. To enable the students to Excel in life with civic responsibilities.
3. Moral, social and national development
4. Use of Technology
5. Building global competencies

The vision and mission statement are also communicated in orientation programmes, seminars, Conference, workshops, Inter college functions, parent teacher meet and other functions.

The management/ administrator provide an effective leadership and guidance for the institution. The teachers with spirit of teamwork and collaboration try to impart quality education according to the needs of 21st century. Theory and Practical/ skill knowledge go hand- in- hand.

File Description	Documents
Paste link for additional information	<a href="https://www.crcoertk.org/vision.php?A5">https://www.crcoertk.org/vision.php?A5</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The highest administrative body of the institution is Governing Body, Jat Education Society (Regd.). The President is the head of the Management. The treasurer is responsible to keep account and keep audit report. The secretary and Principal and the management members take care of the infrastructure and maintenance, financial support and creation of assets. Participatory Approach of administration is implemented. All members of the management are also the members of this administrative body. Governing Body, Principal and staff members draft long and short term plans for the institution which include resource mobilization, need assessment and quality enhancement. The administration works in a decentralized manner.

The institution has a highly enlightened and committed management/Head of the institution. They guide every aspect of the teaching learning process. Management / Head of the institution lay stress for the experiential learning and student centric teaching methods and provide all the required facilities. All the classrooms are upgraded with ICT facilities to impart knowledge in a better way. The high level of decentralization is facilitated through delegation of power to various committees who execute the academic and the extracurricular activities of the college. Those committees are formed at the beginning of every academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategy followed by the college is quite specific and action oriented. In order to achieve the goals, the college has designed

specific short term and long term plans. The time bound strategic plans developed by the college are effectively implemented. All types of fees like admission fee, examination fee, tuition fee, etc. are collected according to the rules of Government of Haryana and M. D. University, Rohtak. Audit (internal and external) is done by C.A./ competent member appointed by University and Department of Higher Education, Haryana. Meetings of different committees take place frequently. Academic calendar, teaching practice schedule, syllabus coverage, students' attendance record, internal and external assessment record is prepared and maintained properly as per University norms. The college maintains an IQAC that collects, aligns and integrates information on academic and administrative aspects of the college. Centralized admissions are done by the University and rules of M.D.U. Rohtak and Government of Haryana regarding seat distribution and fee submission are followed by the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.crcoertk.org/download/academic-calender-2021-22.pdf">https://www.crcoertk.org/download/academic-calender-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of C.R. College of education reflects the democratic character and shared responsibilities with which governance takes place. While the overall supervision of administration and the regulation of finances of the college rest with the Governing Body, whose authority is vested in it by the statutes and ordinances of the MDU, the administration and execution of everyday functions lies in the charge of the Principal. The functions of the Principal in turn are supported by the faculty and the non-teaching staff.

Management/Governing Body

Principal

**Administrative Staff Academic Staff****Librarian Non-teaching Staff**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies****6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

- C.R. College implements several policies that support the welfare of the teaching and non- teaching staff. The college organizes Yoga Camps to instill awareness about importance health issues such as stress, cardiac wellness, women's health, and mental wellbeing. College provides a healthy and clean work environment conducive for enhancing productivity at

work. Facilities such as air-conditioned rooms and committee rooms serve as important working space outside the classrooms. A dedicated reading room equipped with Wi-Fi enabled computers and printer facilities is available in the library to access e-resources. Teaching staff are also entitled to issuance of fifteen books at a time and non-teaching staff are entitled to issuance of six books in their name. Our institution also encourages faculty members to participate in professional growth program. Laptops are issued to teaching faculty to prepare instructional material. Various resource rooms are furnished with latest technology. Smart classroom enhance their motivation level during teaching learning process.

File Description	Documents
Paste link for additional information	<a href="https://www.crcoertk.org/photogallery.php?exentions=6">https://www.crcoertk.org/photogallery.php?exentions=6</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Students also give feedback to teachers and institution in the Proforma supplied to them and then evaluations are done on basis of those feedbacks. In the light of feedback from all the sources, opportunities are provided for improvement to each and every faculty member. Various problems in academic field are discussed in staff meetings. Discussing at their own level, they sort out the problems

and find appropriate solution of that problem. ACR's are regularly filled up by all the members. The PBAS Proforma /Self Appraisal Report are prepared by faculty members for promotion under CAS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the accounts of the institution are annually audited by Sh. Naveen Goyal, Chartered Accountant R/o Rohtak. He checks all the vouchers, bills and relevant documents of the institution. Balance sheet, income and expenditure statements are all finalized after checking of vouchers and records. The auditor's reports of the financial years 2021-2022 is uploaded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of revenue are: 1.Fees collected

2. Grant by Govt. of Haryana/ DGHE Haryana

The funds collected are spent only for planned expenditure reflected in the Budget. During the preparation of budget, inputs are obtained from IQAC, departments, library, sports, laboratory and committees. Then the annual budget of the College is prepared. After collecting quotations from the Purchase Department, the budget is revised on the basis of requirements and priorities of the College. The College also makes operational budgetary allocations for salaries of all teaching and non-teaching staff, house- keeping staff, repairs and maintenance, AMCs, license fees, developmental work, audit fees, legal and professional charges, purchase of books and periodicals, event expenses, sports participation fees, reimbursement for paper presentations and workshops, electricity and water bills, stationery expenses, postage & telegram and miscellaneous expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of functioning of the Institute. 1. Improving Teacher Quality: In order to improve teacher quality, the IQAC has been motivating the teachers to attend

Workshops, seminars, short- term courses, faculty development programs, and conferences. Many teachers are enrolled for Online learning platforms.

2. Promoting the Culture of Research: The IQAC strives to develop an environment conducive to research. For Teachers, a Research Centre in the Library is established to promote research culture. Faculties are engaged in publishing research papers and research articles to enhance their knowledge skills.

3. For Students: Students are encouraged to prepare dissertations and write research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Implementation of teaching learning reforms facilitated by the IQAC through implementation of ICT, adopting learner- centered methods and Experiential Learning. The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes. Feedback is taken from students in this regard. Reponses are discussed in staff meetings and necessary steps are taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO**

**D. Any 1 of the above**

Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>To maintain and continue women safety and gender equity, the college conducted interaction and promotion programs like Women's Security, International Women's Day on Gender equity.</p> <p>Following facilities show gender sensitivity:</p> <ol style="list-style-type: none"> <li>1. <b>Safety and security:</b> The institution has set close circuit televisions (CCTVs) sets in the entire institution to keep strict watch and maintain safety and security. Women Empowerment club Committee in the institute provides useful guidance and opportunities to girl students. A poster "Enough is Enough" acts as guiding principle for girls showing actions to take in emergency situations.</li> <li>2. There is a special Grievance Redressal Cell in college handles issues like women's safety and security and their rights.</li> <li>3. <b>Common Room:</b> Common rooms for boys and girls are available for tiffin and study purpose, maintained by housekeeping people</li> </ol>	

File Description	Documents
Annual gender sensitization action plan	<a href="#">Following facilities show gender sensitivity: Safety and security: The institution has set close circuit televisions (CCTVs) sets in the entire institution to keep strict watch and maintain safety and security. Women Empowerment club Committee in the institute provides useful guidance and opportunities to girl students. A poster "Enough is Enough" acts as guiding principle for girls showing actions to take in emergency situations. There is a special Grievance Redressal Cell in college handles issues like women's safety and security and their rights. Common Room: Common rooms for boys and girls are available for tiffin and study purpose, maintained by housekeeping people</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Common Room: Common rooms for boys and girls are available for tiffin and study purpose, maintained by housekeeping people</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<b>The institution has adopted ecofriendly waste disposal policy, accordingly the generated waste is collected and disposed through</b>

appropriate channel. **Solid Waste Management:** The entire institute is provided coloured dustbins to collect different types of waste generated in the all departments and classrooms of the college. It was collected and handed-over to a municipality vehicle for proper disposal. **E- Waste Management:** Whatever E-waste is generated every year, it is collected and separated. Hard disc, CPU, laboratory equipment etc. scrap was collected.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. The extension activities are targeted towards enabling a holistic environment for disabled students. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-

curricular activities.

The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games

Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities. The institution has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students in the following areas: Fundamental Duties and Rights of Indian Citizens: The Faculty of social science has organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various activities like seminar, conferences, expert talks, poster making competition, competition on various contemporary legal issues. legal awareness to impart awareness of such issues etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**C.R.College of Education, Rohtak**

**Academic Calendar (B.Ed.-1st&2nd Yr.) for the Session 2021-2022**

**Sr. No.**

**Activities**

**Date**

**College Opened after COVID-19 (2nd Wave) Break(20/04/2021- 22/06/21)**

**23/06/2021**

**Annual Examinations B. Ed. 1st Year**

**29/08/2021**

**Annual Examinations B. Ed. 2nd Year**

**17/08/2021**

**Commencement of Regular Classes -B.Ed.2nd Year**

**04/08/2021**

Celebration of Independence Day

15/08/2021

Celebration of Teacher's Day

05/09/2021

Celebration of Hindi Divas

14/09/2021

Celebration of Surgical Strike Day & World Heart Day

29/09/2021

Celebration of Gandhi Jayanti & Sh. Lal Bahadur Shastri Jayanti

02/10/2021

Dushera Celebration

14/10/2021

Internship Program-B.Ed. 2nd Year

25/10/2021 to 14/02/2022

Diwali Break

01/11/2021 to 07/11/2021

Admission - B.Ed. 1st Year

20/11/2021 to 10/12/2021

Hawan Ceremony (Regular classes of B.Ed. 1st year started)

13/12/2021

Orientation Day 1

13/12/2021

Orientation Day 2

14/12/2021

Extension Lecture on Impact of Media...Dr. Jasmer Hooda

Dec.2021

COVID-19, 3rd wave ...work from home (online classes)

13/1/2022 to 29/01/2022

Celebration of Republic Day

25/1/2022

Hawan on the occasion of Sir Chhotu Ram Jayanti

29/01/2022

Akash Byju Extension Lecture on Preparation of Competitive Exams

004/3/2022

Extension Lecture on Carrier Counselling & Celebration of Women Day

08/03/2022

Holi Vacations

13/03/2022 to 20/03/2022

Restart of Regular Classes

21/03/2022

Talent Hunt Program & Get together party

03/04/2022

Skill-in-Teaching Program

02/05/2022 to 23/05/2022

Celebration of World (no) Tobacco Day

31/05/2022

Celebration of World Environment Day (5.6.2022)

04/06/2022

Yoga Camp

06/06/2022 to 10/06/2022

Celebration of International Yoga day with protocol

21/06/2022

House Examination

15/06/2022 to

29/06/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

. **Title of the Practice: MENTORING SYSTEM FOR STUDENTS** 2. **Objectives of the Practice:** To minimize dropouts, improve performance and reduce stress of the students through personal counselling. it is difficult to give personal attention to students in class. One solution therefore is a 'Mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress. • Each teacher is assigned around 7-8 students for the complete duration of their study to discuss, clarify and share various problems which may be personal or academic, etc. • The mentors encourage the students to participate in co-curricular and extracurricular activities and sports.

### 2. Title - Teacher Learning Process

#### Goal

- To ensure the completion of syllabus according to the academic calendar of College
- To encourage teachers to adapt to advance pedagogical methods including ICT adoption in class room teaching
- To increase the placement of college as quality of students would be improved

#### The practice

- Academic calendar is planned by the respective teacher under the instructions of Principal

- On the basis of that, every faculty prepares the academic planner in the form of course file which is audited by the head of the institution
- Timely Feedback is obtained from students regarding the content delivery by different teachers.
- Assignments, tests and evaluation are conducted at scheduled dates to improve performance of the - end examinations.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. the This assistance was in addition to the support received by reserved category students from state. The College also facilitated students in need, to obtain financial aid from other sources.

Inspite of providing the financial assistance to the students our goal is also to set up a knowledge hub where Career Opportunities follow students not the viceversa. The college has created an interactive and stimulating environment by organizing various student centric activities such as programming Competition, andworkshops and seminars. Students can build their knowledge through study facilities library, reading room,etc. for their personality developmant

File Description	Documents
Appropriate web in the Institutional website	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
7.3.2 - Plan of action for the next academic year	
<b>Nil</b>	